

The poster presentation dates

15/11/25 PP-01 to PP-116
16/11/25 PP-117 to PP-186

The Oral paper presentation dates

OP-10 to 36 + OP-40 15/11/25
OP-01 to OP-09 & OP-37 to OP-45 (Except OP-40) - 16/11/25

Submission

- All presenters must **email their final PowerPoint file** at least **one week before the conference (before 10.11.25)** to facilitate a smooth technical setup.
Email: cytocon2025@gmail.com
- Please carry the presentation on a pen drive as a backup.

On the day of presentation

- Please ensure that your poster or presentation is uploaded to the designated location at least 2-3 hours before the presentation.
- The presentation duration for the poster will be 3 minutes for the presentation and 2 minutes for Q&A. The duration for the oral presentation is **8 minutes for the talk** and **2 minutes for Q&A**. Adherence to the allotted time is mandatory.

Guidelines for Presentation of Oral Papers

1. **Language and Format:** All presentations must be in **English** and prepared in **Microsoft PowerPoint (.ppt/.pptx)** format.
2. **Title Slide:** The first slide should include **only the title** of the presentation, IAC and CYTOCON logo, and the **presenter's name**. (*Affiliations and co-author names should not be included.*)
3. **Presentation Structure:**
 - Introduction
 - Aims and Objectives
 - Materials and Methods
 - Results
 - Discussion and Conclusion
4. **Timing:** Each presentation is allotted **8 minutes for the talk** and **2 minutes for discussion**. Strict adherence to the allotted time is mandatory.
5. **Conflict of Interest:** Any commercial affiliations or conflicts of interest must be disclosed at the **beginning** of the presentation.
6. **Abstract and Presentation Numbers:** Please note that **Abstract numbers** (previously mailed) and **Oral Presentation (OP)** numbers are **different**.
 - Your presentation number has been mailed to you prior.

Kindly refer to your **Oral Presentation (OP)** number for your final presentation slot and category on the day of presentation.

Guidelines for Poster Presentation

Important Note

- The **abstract numbers** (mailed to you earlier) and the **Poster Presentation (PP) numbers** will be **different**. The updated list is available on the official website. Please refer to your **PP number** for your final presentation slot and category.
 - Only the **presenter's name** should appear on the poster. Inclusion of **co-author names or affiliations** will lead to **disqualification**. This is to ensure unbiased evaluation.
 - Registration for the conference is mandatory for presentation
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Guidelines for Poster Presentation

- Format of the presentation should be MS PowerPoint. The medium should be English only.
- Please prepare your presentation in 16:9 format.
- Please use the CYTOCON 2025 template shared with you via email (also available on the official website) to maintain uniformity. You may modify the **colour scheme and spacing** between headings to suit your content and design preferences.
- For all case reports, the presentation should be limited to a single slide. Similarly, case series/proffered papers should preferably be presented on one slide. However, if additional essential information—such as multiple important images—is necessary for better understanding, up to two slides may be used.
- **Format: Up 4K (3840 × 2160 pixels) Resolution in PowerPoint**
- **Steps for Setting Up 4K (3840 × 2160 pixels) Resolution**
 - Open your PowerPoint file.
 - Go to the **Design** tab.
 - Click **Slide Size** → **Custom Slide Size**.
 - Under **Width** and **Height**, use these values:
 - **Width:** 101.6 cm
 - **Height:** 57.15 cm(This corresponds to 3840 × 2160 pixels at 96 DPI.)
 - Select **Ensure Fit** when prompted.
 - Save your file — it's now configured for 4K output (ideal for 55–65 inch displays).
 - **Note:** Stay with the **16:9** aspect ratio to prevent black bars or image stretching on widescreen TVs
- **Structure:**
 - For Case Reports:**
 - Introduction
 - Aims and Objectives (optional)
 - Case Report
 - Discussion
 - Conclusion
 - References

For Case Series and Proffered Papers:

- Introduction
- Aims and Objectives
- Methods
- Results
- Discussion
- Conclusion
- References
- Keep text concise and focused — **posters are not manuscripts**.
- Use **large, legible fonts** (recommended: *Calibri/Arial*).
- The **title** should be in a **larger font size** than the body text.
- Use **high-resolution images (300 dpi)** for clarity.
- Maintain **strong contrast** between text and background (e.g., dark text on light background).
- Keep the **file size under 25 MB** for a smooth upload and viewing experience.
- **Recommended Font Sizes (PowerPoint):**

Slide Element	Recommended Font Size (pt)
Title (main slide title)	48–60 pt
Section titles (e.g., Objectives, Methods, Results)	36–44 pt
Body text / Paragraph content	24–28 pt
Figure legends / Captions	20–22 pt
Table text / Results tables	20–24 pt
References / Acknowledgements	18–20 pt
Footers / Page numbering	16–18 pt

Conflict of Interest

Any commercial affiliations or potential conflicts of interest must be **disclosed at the beginning** of your presentation.

We look forward to your active participation and an engaging presentation.

For any clarifications, please feel free to contact the **Organising Committee, CYTOCON 2025**.

Warm regards,
Organising Committee
CYTOCON 2025